Prototype Electronics Ltd

Job Description

Job Title:	**Quality Inspector (PCB)**
Post Reference Number:	**IN04**
Reports to:	**Supervisor – Inspection**
Reports to you:	**N/A**
Salary:	**To be discussed dependent on experience and qualifications**
Hours:	**39 hours per week – Monday – Thursday – 7:00am – 5:15pm**
Status:	**Permanent**

Prototype Electronics – About Us

Our business is based on being Customer Obsessed, we pride ourselves on our Impeccable Quality, Responsiveness and Flexibility.

We offer a Professional, Modern approach to electronics manufacturing, and have invested heavily in state of the art manufacturing techniques, as well as investment into our people to make sure we stay ahead of our competition, as a result we offer the following rewards:

- 4 Day working week (Production staff)
- 150% Overtime rate, or bank as TOIL.
- Christmas Bonus.
- Very flexible office hours.
- Subsidised car wash scheme.
- Payday Lottery – Excellent Prizes to be won every Payday.
- Employee led social committee, organising various activities – I.e. Water sports, Go-Karting, Skittles night, Burger night, Comedy nights etc. (all paid for by the company)
- Paid for Christmas Party.
- Carry 2 weeks holiday into following year.
- Free On-site parking.
- Free Tea and Coffee.
- Additional holiday at 3yrs, 5yrs, 10yrs and 15yrs service.
- Christmas Shutdown, paid for by us. (25th Dec to 1st Jan, plus Bank Holidays)
- Pay Bonus at 5yrs Service. (1 week)
- Pay or Holiday Bonus at 10yrs Service (1 week)
- Pay or holiday Bonus at 15yrs Service (1 week)

We are committed to employee growth and encourage them to reach their full potential, we offer in house training, and always look to support the development of our staff through external training programs.

Main Purpose of Role

We are looking to recruit an Electronic Inspector to work in a fast-moving production environment, inspecting PCB assemblies to IPC-A-610 (Acceptability of Electronic Assemblies) visually and via Automated Optical Inspection (AOI), and programmes the AOI from engineering data.

Main Tasks and Duties

- Inspect PCB assemblies to IPC-A-610 (Acceptability of Electronic Assemblies) Class 2 and Class 3
- Inspect PCB assemblies to IPC-A-610 (Acceptability of Electronic Assemblies) Class 2 and Class 3 using AOI (automated optical inspection) as required
- Flexibility to meet business needs

Person Specification

	Essential	**Desirable**
Qualifications	• IPC-A-610 (Acceptability of Electronic Assemblies)	• IPC-620 • J-STD
Skills and Abilities	• Accurate consistent inspection to target times • Computer literacy with ability to learn new software – internal database use is required • Excellent attention to detail	
Experience and Knowledge	• Experience of inspecting boards to IPC-A-610 standard. (Acceptability of Electronic Assemblies)	
Personal Qualities	• Willing to work as part of a team. • Adaptable to change. • Good communication and reporting skills	
Other		
Competencies Required of all staff:	• All staff are required to champion and embrace the Prototype Electronics company Ethos and Values. You must be Flexible, Willing, Professional, and hold yourself to Impeccable Quality Standards.	

	We go the extra mile to stay ahead of our competition, always!	

Working Relationships

This post will work closely with the Inspection Supervisor, Production Manager, Through Hole team, Quality Manager and Production staff.

Terms and Conditions:

- This is a permanent full-time appointment.
- The Contract of Employment will be based on the provisions of the Prototype Electronics Ltd Terms and Conditions and contract.
- The salary for this post will be in the range of dependent on skills and experience
- Working Hours will be: 39 hours per week - Mon-Thurs 7am - 5:15pm.
- The annual leave entitlement will be 5.6 weeks per annum to be taken during the period 1 January to 31 December inc agreed Statutory Bank Holidays and company closure days.
- The appointment is subject to the satisfactory completion of a 3-month Probationary Period with interim reviews after 1 and 2 months.
- The notice period will be statutory on either side.
- Membership of the NEST pension is available.
- The appointment is subject to the company receiving satisfactory references.

Statement by appointed person:

Section to be completed following offer of post to successful candidate

I am pleased to confirm my agreement to the terms, conditions and duties stated within this job description and agree to undertake the role of **Quality Inspector (PCB)** at Prototype Electronics.

Signed:
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Print Name (Block capitals):
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Date: .....